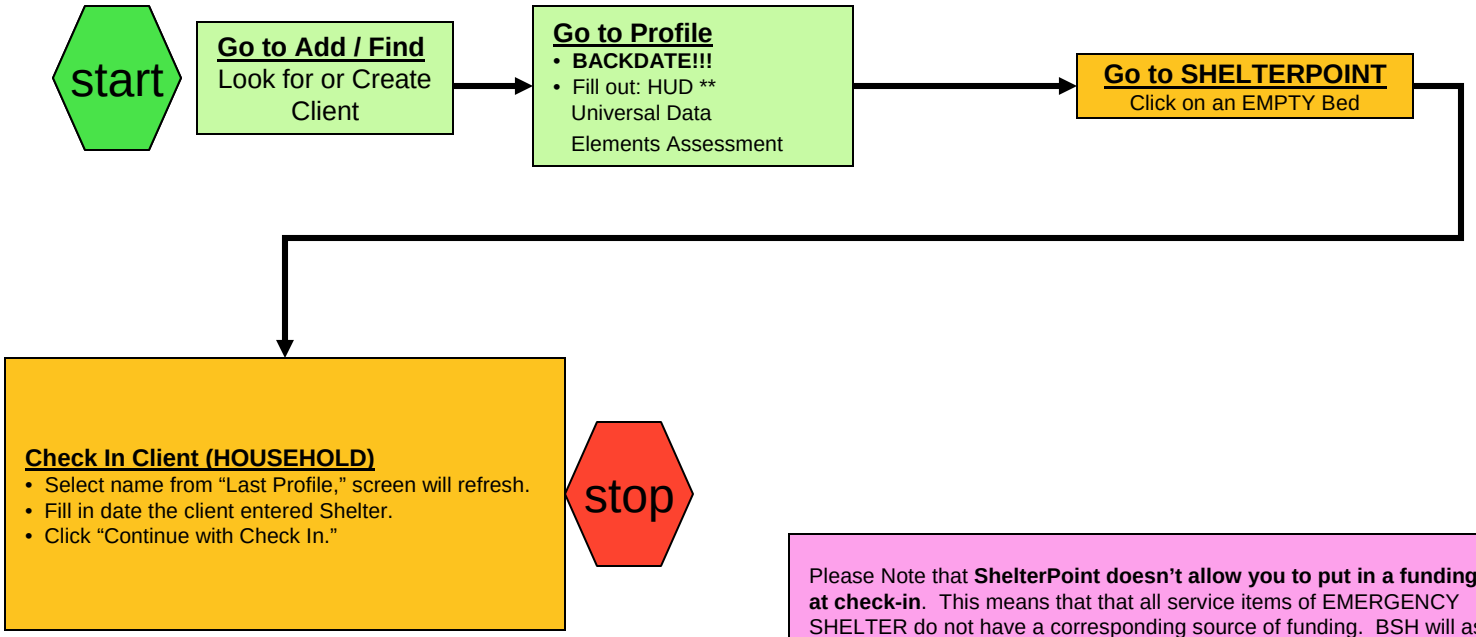
ShelterPoint – Entering a Single Client into ShelterPoint.

*Make sure to **BACKDATE***



Please Note that **ShelterPoint doesn't allow you to put in a funding source at check-in**. This means that that all service items of EMERGENCY SHELTER do not have a corresponding source of funding. BSH will assume that all Shelter Nights are using Operations dollars from ESG and will be held to the general standards.

**If there is a Shelter Program not receiving ESG, please notify BSH so that we do not unfairly hold your shelter to a reporting schedule that is not appropriate your funding sources.

** Some agencies fill out assessments unique to their agency or to their continua. These Assessments should be completed instead of the HUD Universal Data Elements Assessment.